

**CLARENCE SENIOR CITIZENS, INC.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
November 4, 2004**

Meeting called to order 9:35 a.m. by Chairman, Donald Stiglmeier.

Excused: Susan Ballard, Marge Chase, Ruth Weaver and William Westley

MINUTES

Motion made by Peter Murto to accept the minutes as prepared. Seconded by Arthur Dobson. Motion Carried.

COMMITTEE REPORTS

Budget: H. James Blum (for William Westley)

- Reports not available today.
- Town Stipend approved last night.

Building and Grounds: H. James Blum

- Range and oven installed October 14, 2004

Legislative and By-Laws: Marge Chase

- No report

Nutrition: Barbara Ucci

- Only RSVP people, who signed were included in 3045 hours stated last month. Other volunteers work at least double these hours.
- Bake goods Tuesday, Wednesday and Thursday – reviewed the various items involved.
- Nutrition program process for tickets revised to meet requirements of county

Orientation: William Westley

- No Report

Personnel: Richard Zelawski

- No Report

Membership: Eugene Carlozzi

- Working on simple application, supplemental confidential form for unusual cases.

Program & Publicity: Patricia Schanzer (for Ruth Weaver)

- October 13, the second annual Oktoberfest was held. Sixty-two attended.

- October 28, New Member orientation
- October 29: Halloween Luncheon
- November 10: The Veteran's Recognition Ceremony
- November 17: Holiday Wreath Workshop
- November 23: Thanksgiving Day Luncheon

Local Trips

- November 17: Niagara Grand Theatre
- December 2: Festive Follies

Silvertones

- November 10: Veteran's Day Recognition Program
- December 8: Sisters of St. Joseph
- December 15: Vinecroft

Diners Club

- December 17: Christmas Party

Transportation: Peter Murto

- No Report

New Center: H. James Blum

- No Report

Pension: Art Dobson

- \$5,310 to fund pension for employees already in budget

OLD BUSINESS

- Administration Manual: Updates being considered
- Liturgical – To Executive Session
- Meet the Board: Get your comments in to Don Stiglmeier
- Office Modification: Studying, hope to bring alternatives to board. Board consensus was to get outside help and resolve between committee and staff to bring one proposal to the board.
- Board of Directors Christmas Lunch: Turn in form by November 25; guest is \$20; order off of menu.
- Bookkeeper furniture: No action.
- Van Transportation: No report. Note: Van out for state bid, hope for first quarter. Will need to park at Highway Department due to height of van will not fit in Senior Center garage door opening.
- Draft Membership application: Committee working on this.
- Board responsibilities: Information from Dan Tirone needs to be reviewed. An extra meeting is scheduled on Saturday, January 22, 2005 at 9 A.M.

Nominating Committee: proposed slate officers

- Chairman: Peter Murto
- Vice Chairman: William Westley
- Secretary: H. James Blum
- Treasurer Eugene Carlozzi
- Assistant Treasurer Patricia Schanzer

At next meeting, open for additional nominations that day. Must assure that the person will take the job before nominating them.

NEW BUSINESS

- Audit Committee: Robert Hoag, Marge Chase, Eugene Carlozzi and Pat Schanzer.
- Annual meeting: January 20, 2005 at 1:30 p.m. Committee reports due 1/13/05.

EXECUTIVE DIRECTOR'S REPORT

- No Report

TOWN BOARD LIAISON REPORT – COUNCILMAN MCPHERSON

- Clarence Senior Center's budget: Town Stipend approved.
- Ad Hoc Committee: No feedback today.

GOOD OF THE CENTER

- Gladys Vilardo: Thursday bingo was cancelled because Rose Burns was on vacation and Ruth Voight was ill. "We were told that this is a volunteer activity and staff is not involved. Shouldn't be our job to get someone to call bingo."
- Barbara Ucci: Who writes the replies for the Good of the Center?
- Gladys Vilardo: Book Club established four months ago; function of Book Club?
- Rosemond Ruhland: Meeting in January, all board members should say something.
- Rosemond Ruhland: When the Center is closed because of weather is staff called? "Could I be called on Wednesday's if the center is closed because I leave early for Tops to pick up bakery?"
- Ruth Haas: Don't think medicines should be on application.
- Rosemond Ruhland: Medications change constantly
- Rosemond Ruhland: She volunteered to help new members, "Bethany never came to me to let me know that she needed me."
- Rosemond Ruhland: On bus trip, had to fill out form including medications. This was returned at the end of the trip.

Motion to move to Executive session made by Donald Stiglmeier. Seconded by Eugene Carlozzi to discuss a contract negotiation under 1051F matters leading to possible appointment of a corporation. Motion carried.

Motion to return to regular session by Arthur Dobson. Seconded by Eugene Carlozzi.
Motion carried.

Motion to adjourn at 11:34 a.m. made by Arthur Dobson. Seconded by Robert Hoag.
Motion carried.